

IN THE EVENT OF AN EMERGENCY ARISING SUCH AS A BURST WATER PIPE DURING YOUR ABSENCE IT MAY BE NECESSARY TO ARRANGE URGENT ACCESS TO ADDRESS THE PROBLEM WHERE IT IS AFFECTING OTHER PROPERTIES.

TO FACILITATE EMERGENCY ACCESS PLEASE COMPLETE AND RETURN THIS FORM TO THIS OFFICE AT YOUR EARLIEST CONVENIENCE.

**Please note: this information is available to all staff of this office, registered owners and mortgagors and other persons legally authorised to access the strata scheme records.*

SECTION 1

Date:

Property address:

The owners of lot(s): Strata Plan no:

Registered owner(s):

Postal Address

(Please note for joint owners, pursuant to legislation only one address for service of notices can be used) :

Telephone: Home Work Mobile

Email address:

SECTION 2

Emergency access contact with keys to property: *(i.e. property manager)*

Name:

Address:

Telephone: Home Work Mobile

Email address:

SECTION 3

I agree to receive all correspondences and levy by:

Email OR Post

(Pursuant to Legislation, only one address for service of notice can be used)

Owners Signature

Owners Signature